



Dear Sir/Madam

Thank you for your interest in the post of General Director at BMS World Mission.

You will appreciate that this is a most important role within BMS, and we're planning a rigorous and detailed programme which we pray will help us to discern God's will in finding the right person for the post.

The other materials featured on this web area will give you a good overview of BMS, and should help guide you in understanding the kind of person we are seeking and what we're asking our new General Director to undertake. There's a document outlining BMS in terms of 'yesterday, today and tomorrow', a number of short video clips highlighting some of our work and a series of other documents.

If, having explored this area you wish to apply, you can do so by sending us the following **in hard copy only**:

- 1 Your full CV, to include three referees. These should include your present or most recent employer, a personal referee and one other.
- 2 Your responses to the questions listed in the file 'questions for applicants' – please note that you have a maximum of 250 words in which to answer each question.

Your CV and responses to our questions should be marked "**Private & Confidential**" and addressed to:

Rev J Taylor  
Chair of the Board of Trustees  
BMS World Mission  
PO Box 49  
129 Broadway  
Didcot  
Oxon  
OX11 8XA

If you have any queries or require further information before applying, please telephone Miriam Biddlecombe in strict confidence on 01235 517602.

Please note the following:

- 1 We will only be releasing detailed terms and conditions, including salary details, to those applicants who are short-listed.
- 2 The appointment will be subject to a satisfactory medical report.
- 3 By applying for this post, you will be giving consent to BMS to process personal data under the Data Protection Act.

At this stage, the timescale we anticipate the process taking is as follows:

**11 November 2008** – final date for applications

**19 November 2008** – shortlisting of applications

**3/4 December 2008** – first round of interviews

**15/16 January 2009** – second round of interviews

**Week beginning 2 February 2009** – appointment confirmed

At this exciting and challenging time in the life of BMS it is vital that we seek God's guidance in appointing our new General Director. Already many are praying regarding the appointment process. We invite you to join us in this, particularly if you're considering applying for this post, so that together we may clearly discern God's will.

Yours sincerely in Christ,

A handwritten signature in black ink, appearing to read 'Taylor', with a long horizontal flourish extending to the right.

Rev Jeff Taylor  
Chair of the Board of Trustees, BMS World Mission